



MAIDEN ERLEGH
INSTITUTE

Maiden Erlegh Institute

Continuous Professional Development Programme 2023- 2024



www.maidenerleghinstitute.org



0118 929 6020



MEIOffice@maidenerleghtrust.org



Welcome

We are pleased to share with you the 14 Maiden Erlegh Institute Continuous Professional Development Courses for 2023-24.

This course brochure highlights the career and professional development opportunities for colleagues across different functional areas of an organisation.

We encourage all colleagues to take ownership of their own professional development and practice. This could include working towards promotion or a change of career direction, to experience elements of a different or associated role, or to follow a programme of training.

Please familiarise yourself with the different courses on offer. Each flyer provides more specific information about the course, the intended audience, the course date(s), and what content will be covered. Some courses are online, and some are in-person.

If you would like to sign up to a course, please can you kindly **complete the Eventbrite sign-up process by Friday 06 October** at the latest. We will then be in touch with more specific logistical information regarding course times, venues, and shape of the day. All delegates will receive a course certificate upon completion.

The courses for 2023-24 include:

- Continuous Improvement External Validation Reviews
- Aspiring Deputy and Headship Workshop
- Behaviour Support Programme
- Curriculum Leadership Development Programme (online)
- Designated Safeguarding Lead Course
- Designated Safeguarding Lead Update Course
- Developing Yourself as a Leader Course
- Developing Classroom Oracy Workshop
- Developing a Mental Health Toolkit Course
- Higher Level Teaching Assistant Workshops
- Pastoral Leadership Development Programme (online)
- SEND Development Programme (online)
- Senior Leadership Development Programme (online)
- Youth Mental Health First Aider Programme
- Youth Mental Health Update Course

If you have any specific questions, or would like some more information, please do not hesitate to contact us at meioffice@maidenerleghtrust.org and we would be happy to help.

Rob Buck
Director of Maiden Erlegh Institute and Trust Professional Learning





Continuous Improvement External Validation Reviews (EVRs)

What are EVRs?

Maiden Erlegh Trust has a highly experienced team of senior school improvement leads who can provide unaccredited school visits for Primary, Secondary and Alternative Provision as part of external school validation reviews. The process would closely mirror the 'critical friend' approach to school development.

Whilst each package would be bespoke to the school, a **typical visit might include:**

- Headteacher/Senior Team pre-review meeting
- External website and key documents review
- Curriculum and pastoral leads meeting
- SENDCo review
- Learner voice meetings
- Teacher and school colleague meetings
- Lesson visits
- Work scrutiny
- Governance review
- Any other activities/priorities agreed in advance

As part of a review, each school would receive:

- Feedback session on the day with senior leaders
- A formal written report within 3 weeks of visit

Our visits would be personalised to suit the needs of the school.

Overarching Principles

- Our reviews are designed to be a collaborative experience, working with current school leadership teams to provide validation of current working practices. The process relies heavily on the premise of 'done with' and not 'done to'.
- As part of the reviews, we believe it is important to celebrate and signpost areas of success and best practice.
- Working with the school, we will develop action plans linked to areas identified for development and suggest next steps as part of a continuous improvement journey.

EVRs Explore

Quality of Education

- Curriculum review
- Assessment
- Quality of provision and outcomes
- Review of SEND and DA, More Able
- Subject reviews
- Whole school pedagogical approaches
- Reading and oracy
- Post-16 provision

Safeguarding and Culture

- Safeguarding
- Enrichment
- Personal development and character education
- Cultural capital and equality of opportunity
- Inclusion

Behaviour and Attitudes

- Attendance
- Behaviour management
- Culture
- Routines, expectations, and attitudes to learning
- Careers Education, CEIAG, readiness of next phase and work-related learning
- Exclusions
- Attitudes to learning and metacognition

Leadership and Management

- Self-Evaluation
- SIP & PP Plan monitoring
- School leadership at all levels
- Professional knowledge and standards
- Governance
- CPD design and implementation

For more information, including putting together a review day and to discuss pricing please contact Rob Buck, Director of Maiden Erlegh Institute.





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ASPIRING DEPUTY AND HEADSHIP WORKSHOPS

Aspiring Deputy and Headship Workshops

This in-person set of twilight workshops will provide a comprehensive insight into deputy and headship roles and responsibilities and is designed to equip colleagues with both the knowledge and skills to flourish in these roles. The course will cover the following key themes in a practical, theoretical and discussion-based format.



Wednesday 12 June 2024

13:00 - 17:00



Paul Gibson
Headteacher, Maiden Erlegh School



Andy Hartley
Headteacher, Maiden Erlegh Chiltern Edge



Maiden Erlegh School
Silverdale Road, RG6 7HS



£100.00

Presenters



Paul Gibson is the Headteacher of Maiden Erlegh School and has moved the school from Good to Outstanding and improved progress 8 to 0.7.



Andy Hartley is the current Headteacher of Maiden Erlegh Chiltern Edge. Under his leadership, Chiltern Edge has improved from Requires Improvement to Good and results have improved exponentially.

Workshops

Session 1

Stepping up to Deputy Headship

- What is the difference between Assistant Headship and Deputy Headship?
- The importance of stepping up to cover the Headteacher in times of absence
- Generating and maintaining stakeholder buy-in
- The recruitment process and creating the winning Deputy Headship application

Session 2

Stepping up to Headship

- What is the difference between Deputy Headship and Headship?
- Managing stakeholder relationships
- Developing a coherent and inspiring whole school vision
- The recruitment process and creating the winning Headship application

Session 3

What do I do with one of these?

- Preparing for the unexpected at Deputy and Headship level
- Exploring unseen elements of the roles
- A day in the life of a Deputy Headteacher
- A day in the life of a Headteacher

Intended Audience:

Current Assistant and Deputy Headteachers only.

Book a place via Eventbrite [**HERE**](#)



MAIDEN ERLEGH
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BEHAVIOUR SUPPORT PROGRAMME

Behaviour Support Programme

This in-person one day training course will provide a comprehensive set of workshops designed to equip colleagues with both the knowledge and skills to effectively support and deal with behaviour in schools. The course will cover the following key themes in a practical, theoretical and discussion-based format.



- **Thursday 09 November 2023**
- **Thursday 02 May 2024**



09:00am until 3:00pm



Charlotte Baggley
Assistant Headteacher

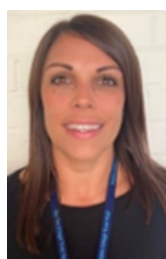


Maiden Erlegh School
Silverdale Road, RG6 7HS



£100.00

Presenter



Charlotte Baggley is currently Assistant Headteacher at Cranbury College, a Pupil Referral Unit and Alternative Provision in Reading. She is responsible for Behaviour, DSL and Personal Development with 15 years' experience in mainstream Secondary environments.

Intended Audience

Teachers, support staff, pastoral support staff, anyone working within a student-facing role in schools.



Workshops

Section 1

Building and Sustaining Successful Relationships

- How to form an initial relationship and rebuild a broken relationship
- The importance of investing in social capital

Section 2

Zones of Regulation

- Exploring emotional vocabulary and how to support students who are dysregulated

Section 3

Restorative Practice

- Restorative language and questions
- Affective statements
- Managing difficult conversations

Section 4

Therapeutic Thinking

- Adverse Childhood Experience (ACEs)
- Thinking Models
- Therapeutic Language and being trauma informed

Book a place via Eventbrite [HERE](#)



MAIDEN ERLEGH
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ONLINE CURRICULUM LEADER DEVELOPMENT PROGRAMME

Online - Curriculum Leader Development Programme



Online Course

Teams link will be sent to you upon sign up



£120.00

The work of Subject/Phase Leaders is vital to the success in delivering the desired outcomes for young people. It is vital therefore, that our Curriculum Leaders are equipped with suitable experience, skills, attributes, and that they receive excellent training and development. The Curriculum Leader Development Programme (CLDP) is designed to offer aspiring or new-to-role Curriculum Leaders the opportunity for high quality, personalised development and professional learning opportunities.

Training Overview

The training programme consists of approximately 15 learning hours spread out across an academic year. The programme consists of 7 training seminars, professional learning e.g. reading and an action research project over the lifetime of the course. Cohorts will typically consist of trainees from within and outside of Maiden Erlegh Trust. The programme will include the following learning opportunities:

Seminar Learning

Professional Learning eg reading

Action research

METPod

Workshop Content

Seminar 1

The Core Principles of Ethical Leadership and Integrity

Seminar 2

Developing an Inspiring and Coherent Curriculum

Seminar 3

Leading Change and Effective Project Management

Seminar 4

Effective Workload Management

Seminar 5

Quality Assurance from Above and Below

Seminar 6

Difficult Conversations and Problem Solving

Seminar 7

Securing your first Curriculum Leadership Post

Book a place via Eventbrite [HERE](#)

CURRICULUM LEADER SEMINARS

Seminar 1: The Core Principles of Ethical Leadership and Integrity

- Introduction to the course – aims and requirements
- Action research set up, objectives, quality standards,
- Personal leadership principles – the role of leaders, who we are as leaders and creating leaders in others. What kind of leader do I wish to be?

Date	Time	Presenter
Tuesday 07 November 2023	3:30pm	Rob Buck & Sara Elliss

Seminar 2: Developing an Inspiring and Coherent Curriculum

- Articulating a coherent curriculum vision
- Effective curriculum design
- Exploring curriculum intent, sequencing, planning and delivery
- Pedagogy and research underpinning teaching and learning

Date	Time	Presenter
Tuesday 05 December 2023	3:30pm	Ben Garner

Seminar 3: Leading Change and Effective Project Management

- Designing a highly impactful Action Research Project
- Change management and implementation
- Measuring impact

Date	Time	Presenter
Tuesday 09 January 2024	3:30pm	Chloe Bateman

Seminar 4: Effective Workload Management

- Managing your workload as a Middle Leader
- Effective prioritisation
- Short, medium and long term planning

Date	Time	Presenter
Tuesday 06 February 2024	3:30pm	Emma Bliss

Seminar 5: Quality Assurance from Above and Below

- The Standards Strategy – the role of data, development observations and quality assurance in Middle Leadership
- How to use data, what the data tells us and what we can do with that knowledge
- Effective standardisation and moderation

Date	Time	Presenter
Tuesday 05 March 2024	3:30pm	Sian Young

Seminar 6: Difficult Conversations and Problem Solving

- Accountability – holding others and yourself to account
- Meetings, record keeping and effective line management
- Exploring difficult conversations and complex discussions with colleagues
- Problem-solving strategies

Date	Time	Presenter
Tuesday 07 May 2024	3:30pm	Paul Gibson

Seminar 7: Securing your first Curriculum Leadership Post

- Applying for Curriculum Leadership posts – what is Involved and how should you approach it
- Standout applications
- Interviewing for Curriculum Leader posts
- The importance of evidencing impact

Date	Time	Presenter
Tuesday 04 June 2024	3:30pm	Andy Johnson





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DESIGNATED SAFEGUARDING LEAD COURSE

DSL Training Course

This is a comprehensive course designed to equip **Designated Safeguarding Leads** with both the knowledge and skills to successfully discharge their statutory responsibilities.

The course has been designed to cover not only the statutory information that every DSL must know, but also practical advice and guidance to help new DSLs navigate the world of safeguarding.

If you would like to **book a course at your school**, please email Maiden Erlegh Institute.

Presenter



Alison Walker is a Designated Safeguarding Lead (DSL) and trainer with 20 years of experience in schools' safeguarding.



Thursday 21 September 2023

09:00am until 3:30pm



Alison Walker

Director of Inclusion & Safeguarding



Maiden Erlegh School

Silverdale Road, RG6 7HS



£100.00

Course Content

- What is safeguarding and child protection?
- What is child abuse?
- Signs and symptoms of abuse
- KCSiE
- Dealing with disclosures and the recording and storing of information
- When and how to report concerns
- What happens at an ICPC?
- How to take action, should you disagree with actions or decisions made
- Statutory requirements for Designated Safeguarding Leads
- What else do I need to know?

Book a place via Eventbrite [HERE](#)



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DESIGNATED SAFEGUARDING LEAD COURSE

How to Register?

If you would like to register, please click below to complete Eventbrite form.

» [REGISTER](#)

If you would like to find out more or book a course based at your school, please email Maiden Erlegh Institute.

Feedback

"The course was very helpful in going over the role of the DSL and what to actually expect within this role - I have not attended any other training that actually provides this to safeguarding leads. Ali is a great presenter and has a wealth of experience to share. I thought the course was engaging and I left feeling equipped with the knowledge and skills necessary for being a DSL.

The course covers a wide variety of areas that a DSL is expected to oversee and Ali adds contextual examples to share what these would look like in practice, which I found particularly useful. As a HOY I found this course beneficial as the sharing of experience has helped to further my knowledge and will improve the support that I am able to give to my students. I thoroughly recommend this course."

EK, DSL (new to role)

Feedback

"It was much more helpful than other safeguarding training I have attended. It was great to hear actually what the DSL job is likely to entail as other training tended to focus more around the categories of abuse and thresholds only, rather than combining this with the day to day activities you may be required to complete as a DSL."

RD, Existing DSL



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DESIGNATED SAFEGUARDING LEAD UPDATE COURSE

DSL Update Course

This is an accredited course, **designed for existing DSLs and DDSLs** to refresh and update their knowledge of statutory guidance as well as to consider the wider remit and implications of the role, including OFSTED readiness.

Sign up

To book your place, click below to complete the online form via Eventbrite.

» [REGISTER](#)

If you would like to find out more please email Maiden Erlegh Institute.

Presenter



Alison Walker is a Designated Safeguarding Lead (DSL) and trainer with 20 years of experience in schools' safeguarding.



- Friday 29 September 2023
- Friday 12 January 2024
- Friday 17 May 2024
- Thursday 11 July 2024



08:30am until 12:30pm



Alison Walker
Director of Inclusion & Safeguarding



Maiden Erlegh School
Silverdale Road, RG6 7HS



£50.00

Course Content

- KCSiE 2023 Updates
- How to escalate concerns
- Statutory expectations of the DSL
- OFSTED readiness
- The wider remit of a DSL
- Cases for discussion

Intended Audience

This course is for existing DSLs and DDSLs only.



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DEVELOPING YOURSELF AS A LEADER COURSE

Developing Yourself as a Leader Course



Tuesday 03 October 2023
10.00am until 15:00pm



Maiden Erlegh School
Silverdale Road, RG6 7HS



£100.00

This is a **one-day in-person training course** designed to equip you with the knowledge and skills to develop as a leader.

The course is aimed at colleagues who work in every functional area of an organisation who need to lead and motivate others, and who want to develop their leadership skills. This course will provide an opportunity to reflect and consider what good leadership looks like, emotional intelligence in leadership and the importance of self-awareness, resilience, influence, empathy and an opportunity to audit and plan next steps on your own leadership journey.

Maiden Erlegh Trust Presenters



- Jon Peck, CEO
- Sara Elliss, School Improvement Director
- Ali Walker, School Improvement Director
- Andy Johnson, Executive Director of Education
- Mal Fjord-Roberts, Director of Special Education
- Rob Buck, Director of Maiden Erlegh Institute

Workshop Content

Section 1

An Introduction to Leadership?

- What is leadership?
- Personal leadership principles – the role of leaders, who we are as leaders, establishing your own leadership vision and values and leading ethically and with integrity
- Exploring emotional intelligence in leadership



Jonathon Peck
(10.00 – 10.45)

Section 2

The self-aware leader

- Exploring the importance of feedback and self-reflection.



Sara Elliss
(10.45 – 11.30)

Section 3

The resilient leader

- Exploring the importance of managing emotions in order to inspire others.



Ali Walker
(11.45 – 12.30)

Section 4

The empathic leader

- Exploring the importance of listening and organisational awareness



Andy Johnson
(13.00 – 13.45)

Section 5

The influential leader

- Creating a vision and exploring how to inspire and motivate others
- Creating leaders in others



Mal Fjord-Roberts
(13.45 – 14.30)

Section 6

Developing your next leadership steps

- Creating an audit and plan to develop next leadership steps



Rob Buck
(14.30 – 15.00)



DEVELOPING CLASSROOM ORACY WORKSHOP

Oracy Workshops

This is a comprehensive workshop designed to equip colleagues with both the knowledge and skills to effectively introduce, implement, and embed a culture of oracy in their classrooms, departments, and schools.

The workshop has been designed to provide an overview of the key oracy-related theories, in addition to a range of practical advice and guidance for developing oracy at all levels.



- **Thursday 12 October 2023**
- **Wednesday 15 May 2024**



9:00am until 3:00pm



Chloe Bateman
History Teacher and ECF Lead



Maiden Erlegh School
Silverdale Road, Earley, RG6 7HS



£100.00

Presenter



Chloe Bateman has led on oracy at whole-school level for a number of years. She is a Trust Outreach and Improvement Ambassador for oracy.

She has previously led oracy training at whole-school and Trust level and with national organisations.

Workshop Content

Session 1

What does outstanding Oracy look like?

- Why is Oracy so important?
- Codifying excellent oracy education

Session 2

Developing the whole school Oracy strategy

- Securing stakeholder buy-in
- Routines and expectations

Session 3

Embedding a Culture of Oracy in the Classroom

- Low preparation, high impact classroom activities
- Subject-specific oracy

Session 4

Creating extra-curricular Oracy Opportunities

- Developing an all through programme
- Debating and public speaking

Intended Audience

- Classroom practitioners
- Middle/Senior leaders
- Teachers with an interest or area of responsibility for personal and holistic development



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DEVELOPING CLASSROOM ORACY WORKSHOP

How to Register?

To book your place, click below to complete the form via Eventbrite.

» [REGISTER](#)

If you would like to find out more please email Maiden Erlegh Institute.

Feedback

"This workshop was extremely informative and engaging. It provided me with lots of practical examples of how I can develop Oracy within my setting.

It left me inspired, as well as confident in developing Oracy within my school."

Julia Bray
Assistant Headteacher

Feedback

"The National Association for Able Children in Education (NACE) Meet up in Oxford recently brought together schools from across the country to explore the theme of oracy for high achievement. Chloe's presentation beautifully told the story of how Maiden Erlegh established and embeds a whole-school culture of oracy to benefit all students, including the more able. Her engaging, professional and highly informed delivery was a treat to listen to and inspired colleagues to replicate this across their schools. Chloe has also written a delightful blog for NACE entitled '7 Steps to establishing a whole-school oracy culture' to follow up the Meet up.

May I say what a pleasure it is to work with Chloe and I know her work at school is a template for success for others to follow."

Jonathan Doherty
NACE Consultant.



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DEVELOPING A MENTAL HEALTH TOOLKIT COURSE

Developing a Mental Health Toolkit Course



- **Monday 16 October**
- **Monday 26 February**
- **Monday 20 May**



10.00am until 2.00pm
4-hour interactive course



Laura Garner
Co-Head of Year 13, Sociology Teacher,
Mental Health First Aider and Trained DSL



Maiden Erlegh School
Silverdale Road, Earley, RG6 7HS



£100.00

Workshop Content

This is a comprehensive set of workshops designed to equip colleagues with both the knowledge and skills to effectively introduce, implement, and embed a culture of positive mental health and wellbeing in their classrooms, departments, schools and beyond. The workshops have been designed to provide an overview of what research on mental health tells us, as well as providing a range of practical advice and guidance for developing a mental health strategy at all levels.

The government wants every school to have a designated Mental Health Lead in place by 2025.

Course Presenter



Laura Garner has been leading on mental health and wellbeing across the school and the Trust and is passionate about promoting awareness of this. The aim of the workshops is to encourage deep thinking about

mental health and wellbeing, to consider early intervention and support strategies required for students experiencing poor mental health, and to help them cope and succeed.

Section 1

Raising further awareness about mental health and wellbeing

Section 2

Addressing misconceptions about mental health

Section 3

Considering what mental health challenges individuals may face

Section 4

Considering what strategies can be implemented to support individuals

Section 5

Considering how to develop a whole school mental health strategy

Book a place via Eventbrite [HERE](#)



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DEVELOPING A MENTAL HEALTH TOOLKIT COURSE

How to Register?

To book your place, click below to complete the form via Eventbrite.

» [REGISTER](#)

If you would like to find out more please email Maiden Erlegh Institute.

Intended Audience

- Classroom practitioners
- Middle/Senior Leaders
- Youth Organisations
- Anyone with an interest in Health and Wellbeing.

Feedback

"Laura speaks with knowledge and passion about mental health in young people. Because she's an experienced pastoral leader and a champion for mental health issues, Laura has authenticity and can draw on her own experiences, understanding the landscape in schools."

Alison Walker

Director of Inclusion & Safeguarding,
Maiden Erlegh Trust

Feedback

"The Mental Health Week that Laura ran at our school was revolutionary in the way we think about Mental Health. It opened all of our students and staff eyes to the signs of mental health issues and also gave everyone some tremendous advice on coping with this. Laura was superb in her delivery of all events."

Paul Gibson

Headteacher,
Maiden Erlegh School



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MAIDEN ERLEGH
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[inclusion]
Hampshire

HIGHER LEVEL TEACHING ASSISTANT WORKSHOPS

HLTA Development Workshop

This is a comprehensive **one-day interactive** HLTA workshop designed to equip current, aspiring and new-to-role Higher Level Teaching Assistants with the skills to develop their knowledge.

Course Dates

£ £100.00



Tuesday 14 November 2023
9:00am until 3:00pm



Maiden Erlegh School
Silverdale Rd, Earley, RG6 7HS

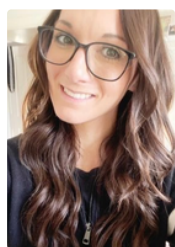


Tuesday 26 March 2024
9:00am until 3:00pm



Maiden Erlegh School
Silverdale Rd, Earley, RG6 7HS

Presenter



Julia is a Deputy Head Teacher, in charge of Quality of Education. Julia has worked with TA's and HLTA's across a range of subjects and has created professional development programmes for both teaching staff and support staff.

Workshop Content

Section 1

Establishing good routines prior to learning

- The critical role of the HLTA
- The impact of effective communication and teamwork

Section 2

Understanding Individual Needs

- Feedback and progress
- Attitudes to Learning

Section 3

Establishing Routines within the Classroom

- Behaviours for learning and high expectations
- Understanding planning and progression

Section 4

Effective Classroom Behaviour Management

- Building, maintaining and repairing relationships
- Expecting the Unexpected

Section 5

Supporting Independent Learning

- Confidently identifying Level of Need
- Differentiation

Book a place via Eventbrite [HERE](#)



MAIDEN ERLEGH
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[inclusion]
Hampshire

HIGHER LEVEL TEACHING ASSISTANT WORKSHOPS

How to Register?

To book your place, click below to complete the form via Eventbrite.

» REGISTER

If you would like to find out more please email Maiden Erlegh Institute.

Intended Audience

TA's and Coach Mentors for 1-1 or small group interventions/lessons, HLTA's with a responsibility of leading small groups



Feedback

"A confident and engaging speaker, who delivers powerful messages based on deep understanding of education and her experience in a variety of roles. Full sound advice and actionable approaches to make a difference to student outcomes and engagement".

Mr W Teece

Brookvale Groby Learning Campus

Feedback

"I had the pleasure of co-presenting with Julia in January, on the centre stage at Central Hall in Westminster, for PiXL. In front of an audience of hundreds, with many more watching online, Julia delivered an exceptional speech. She talked about how she engages with many of the most difficult and challenging situations, every day. She had the audience on the edge of their chairs. What set her speech apart from the rest was her empathy which was clear for all to see. She put together a powerful and emotionally charged video of statements from pupils who, despite facing considerable adversity, still continued to come to school. This was a fresh and innovative approach. Instead of thinking about the negative behaviours associated with pupils in tough personal circumstances, Julia invited us to see it from their perspective. We learned that despite a lack of food, having to resort to desperate measures to get by and whilst facing unbearable domestic situations, the pupils still came to school. This silenced the audience and led to a standing ovation at the end.

What I saw in Julia was an unwavering commitment to all pupils and an ability to see beyond the behaviours and to look instead at the real human being behind them. I feel privileged to have met Julia."

Mr L Powell

Manor High School



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MAIDEN ERLEGH
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ONLINE PASTORAL LEADER DEVELOPMENT PROGRAMME

Online - Pastoral Leader Development Programme



Online Course

Teams link will be sent to you upon sign up



£120.00

The work of Pastoral Leaders is vital to the success in delivering the desired outcomes for young people. It is vital therefore, that our Pastoral Leaders are equipped with suitable experience, skills, attributes, and that they receive excellent training and development. The Pastoral Leader Development Programme (PLDP) is designed to offer aspiring or new-to-role Pastoral Leaders the opportunity for high quality, personalised development and professional learning opportunities.

Training Overview

The training programme consists of approximately 15 learning hours spread out across an academic year. The programme consists of 7 training seminars, professional learning e.g. reading and an action research project over the lifetime of the course. Cohorts will typically consist of trainees from within and outside of Maiden Erlegh Trust. The programme will include the following learning opportunities:

Seminar Learning

Professional Learning eg reading

Action research

METPod

Workshop Content

Seminar 1

The Core Principles of Ethical Leadership and Integrity

Seminar 2

Developing a Culture of Safeguarding and Student Welfare

Seminar 3

Leading Change and Effective Project Management

Seminar 4

Quality Assurance from Above and Below

Seminar 5

Managing Stakeholders and Problem Solving

Seminar 6

Managing Behaviour Escalation

Seminar 7

Securing your first Pastoral Leadership Post

Book a place via Eventbrite [HERE](#)

PASTORAL LEADER SEMINARS

Seminar 1: The Core Principles of Ethical Leadership and Integrity

- Introduction to the course – aims and requirements
- Action research set up, objectives, quality standards,
- Personal leadership principles – the role of leaders, who we are as leaders and creating leaders in others. What kind of leader do I wish to be?

Date	Time	Presenter
Tuesday 07 November 2023	3:30pm	Rob Buck & Sara Elliss

Seminar 2: Developing a Culture of Safeguarding and Student Welfare

- The Importance of Keeping Children Safe in Education
- Developing a Culture of Student welfare and Wellbeing
- Liaising effectively with external agencies to support student welfare

Date	Time	Presenter
Tuesday 05 December 2023	3:30pm	Becky Clarke

Seminar 3: Leading Change and Effective Project Management

- Designing a highly impactful Action Research Project
- Change management and implementation
- Measuring impact

Date	Time	Presenter
Tuesday 09 January 2024	3:30pm	Chloe Bateman

Seminar 4: Quality Assurance from Above and Below

- The Standards Strategy – development observations and quality assurance in Pastoral Leadership
- Utilising data holistically

Date	Time	Presenter
Tuesday 06 February 2024	3:30pm	Dan Hood

Seminar 5: Managing Stakeholders and Problem Solving

- Accountability – holding others and yourself to account
- Exploring difficult conversations and complex discussions with stakeholders
- Problem-solving strategies

Date	Time	Presenter
Tuesday 05 March 2024	3:30pm	Dan Pringle

Seminar 6: Managing Behaviour Escalation

- Behaviour management, de-escalation, restorative justice, and therapeutic intervention strategies
- Effective meetings, record keeping and line management
- Utilising key pastoral documentation effectively e.g. Individual Behaviour Plans

Date	Time	Presenter
Tuesday 07 May 2024	3:30pm	Ceri Burns

Seminar 7: Securing your first Pastoral Leadership Post

- Applying for Pastoral Leadership posts – creating the standout application
- Interviewing for Pastoral Leader posts
- The importance of evidencing impact

Date	Time	Presenter
Tuesday 04 June 2024	3:30pm	Andy Hartley



ONLINE **SEND** DEVELOPMENT PROGRAMME

Online - SEND Development Programme



Online Course

Teams link will be sent to you upon sign up



£120.00

This course has been devised to provide current SEND classroom practitioners, Teaching Assistants working with SEND children and aspiring SENDCos with the relevant skills and knowledge to successfully meet the needs of SEND learners.

Training Overview

The training programme consists of a total of approximately 8 learning hours spread out across the academic year. The programme consists of 6 virtual training seminars, professional learning such as reading and a small school improvement action research project over the lifetime of the course. The programme will include the following learning opportunities:

Seminar
Learning

Professional
Learning eg
reading

Action
research

METPod

Workshop Content

Seminar 1

Understanding ADHD, ASD, Dyslexia and Dyscalculia

Seminar 2

Working with Teaching Assistants in the Classroom

Seminar 3

Meeting SEND Classroom needs

Seminar 4

Understanding Speech, Language and Communication needs

Seminar 5

Understanding the Statutory Framework e.g. the Annual Review Process

Seminar 6

A day in the life of SENDCo



Book a place via Eventbrite [**HERE**](#)

SEND DEVELOPMENT SEMINARS

Seminar 1: Understanding ADHD, ASD, Dyslexia and Dyscalculia

- Enhance your empathy, understanding and awareness of autism and the three areas of difference that affect autistic pupils.
- Equip yourself with the knowledge you need to begin to make reasonable adjustments in the way you support autistic learners.
- Explore Inattentive ADHD, Hyperactive-impulsive ADHD and Combined ADHD, assessment, support strategies and further resources.
- Explore Dyslexia and Dyscalculia, assessment, support strategies and further resources.

Date	Time	Presenter
Tuesday 14 November 2023	3:30pm	Steph Bendall

Seminar 2: Working with Teaching Assistants in the Classroom

- Exploring ways to develop better working relationships with Teaching Assistants in lessons.
- Exploring ways to best deploy Teaching Assistants in lessons for maximum impact on pupil progress.
- Exploring best practice and recommendations from the Education Endowment Foundation
- Exploring ways to best support learners with SEND.

Date	Time	Presenter
Thursday 14 December 2023	3:30pm	Becky Clarke

Seminar 3: Meeting SEND Classroom needs

- Exploring the Special Educational Needs and Disability Code of Practice
- Exploring the importance of high-quality teaching for learners with SEND
- Exploring ways to meet classroom needs for learners with ASD, ADHD, MLD, Executive Functioning, SEMH and other learning needs

Date	Time	Presenter
Thursday 18 January 2024	3:30pm	Becky Clarke

Seminar 4: Understanding Speech, Language and Communication needs

- Exploring the challenges faced by children and young people with speech and language difficulties
- Exploring identification of speech, language and communication needs
- Exploring strategies to support children and young people with speech and language difficulties

Date	Time	Presenter
Thursday 08 February 2024	3:30pm	Mal Fjord-Roberts

Seminar 5: Understanding the Statutory Framework e.g. the Annual Review Process

- Exploring the SEN Code of Practice, and the implications for those working in schools
- Exploring the assess, plan, do and review cycle
- Exploring the statutory assessment regarding Education Health Care Plans
- Exploring the SEND Review

Date	Time	Presenter
Thursday 14 March 2024	3:30pm	Jill Corfield

Seminar 6: A day in the life of a SENDCo

- Exploring the key roles and responsibilities of the SENDCo
- Exploring the Children and Families Act (2014)
- Effectively coordinating school-based provision and The Graduated Approach

Date	Time	Presenter
Thursday 16 May 2024	3:30pm	Jill Corfield





MAIDEN ERLEGH
INSTITUTE

ONLINE SENIOR LEADER DEVELOPMENT PROGRAMME

Online - Senior Leader Development Programme



Online Course

Teams link will be sent to you upon sign up



£120.00

The work of Senior Leaders is vital to the success in delivering the desired outcomes for young people. It is vital therefore, that our senior leaders are equipped with suitable experience, skills and attributes, and that they receive excellent training. Our Senior Leader Development Programme (SLDP) is designed to offer aspiring or new-to-role Senior Leaders the opportunity for high quality, personalised development and the opportunity to reflect and review.

Training Overview

The training programme (SLDP) consists of a total of approximately 20 learning hours spread out across an academic year. The programme consists of 7 online training seminars, professional learning such as reading and an ongoing whole school improvement action research project over the lifetime of the course. The programme will include the following learning opportunities:

Seminar Learning

Professional Learning eg reading

Action research

METPod

Workshop Content

Seminar 1

The Core Principles of Ethical Leadership and Integrity

Seminar 2

Leading Change and Effective Project Management

Seminar 3

Managing Workload Strategically

Seminar 4

Engaging with the Holistic Standards Strategy

Seminar 5

Pastoral Perspectives of Senior Leadership

Seminar 6

Developing a Shared and Consistent Teaching and Learning Vision

Seminar 7

Securing your first Assistant Headteacher post

Book a place via Eventbrite [**HERE**](#)

SENIOR LEADER SEMINARS

Seminar 1: The Core Principles of Ethical Leadership and Integrity

- Introduction to the course – aims and requirements
- Action research set up, objectives, quality standards,
- Personal leadership principles – the role of leaders, who we are as leaders and creating leaders in others. What kind of leader do I wish to be?

Date	Time	Presenter
Thursday 09 November 2023	3:30pm	Jonathon Peck & Andy Johnson

Seminar 2: Leading Change and Effective Project Management

- Designing a highly impactful Action Research Project
- Change management and implementation
- Measuring impact

Date	Time	Presenter
Thursday 07 December 2023	3:30pm	Chloe Bateman

Seminar 3: Managing Workload Strategically

- Managing workload strategically, including multi-task prioritisation
- Managing middle leaders effectively and handling difficult conversations
- Establishing yourself as a senior leader

Date	Time	Presenter
Thursday 11 January 2024	3:30pm	Will Graham

Seminar 4: Engaging with the Holistic Standards Strategy

- Engaging with the holistic standards strategy
- Understanding the role of data within the School Improvement Plan and School Evaluation Form
- Roles and responsibilities of Senior Leaders within the OFSTED agenda

Date	Time	Presenter
Thursday 08 February 2024	3:30pm	Alison Morgan

Seminar 5: Pastoral Perspectives of Senior Leadership

- Exploring some of the statutory guidance relating to pastoral matters
- Understanding decision making processes at senior leadership level
- Session will include: Admissions, behaviour, exclusions, safeguarding, modified timetables, complaints, external agencies.

Date	Time	Presenter
Thursday 07 March 2024	3:30pm	Alison Walker

Seminar 6: Developing a Shared and Consistent Teaching and Learning Vision

- Developing and delivering a shared and consistent teaching and learning vision that motivates and inspires all stakeholders
- Evaluating the effectiveness of teaching and learning at whole school level and how this informs the planning of future CPD
- Ensuring high quality outcomes for all

Date	Time	Presenter
Thursday 09 May 2024	3:30pm	Sara Elliss

Seminar 7: Securing your first Assistant Headteacher post

- Applying for Senior Leadership posts – creating the standout application
- Interviewing for Senior Leader posts
- The importance of evidencing impact

Date	Time	Presenter
Thursday 06 June 2024	3:30pm	Steph Bendall





MAIDEN ERLEGH
INSTITUTE

YOUTH MENTAL HEALTH FIRST AIDER PROGRAMME

Mental Health First Aider Course

The Youth Mental Health First Aid (MHFA) course is a **two day training programme** for anyone who works with, lives with or supports young people aged 8-18. They will teach you the skills and confidence to spot the signs of mental health issues in a young person, offer first aid and guide them towards the support they need. In doing so, you can speed up a young person's recovery and stop a mental health issue from getting worse.

Everyone who completes the course gets:

- A certificate of attendance to say you are a Youth Mental Health First Aider
- A Youth MHFA manual to refer to whenever you need it
- A workbook including some helpful tools to support your own mental health

Presenter



Alison Walker is a Designated Safeguarding Lead (DSL) and trainer with 20 years of experience in schools' safeguarding.



- Thursday 12 October
- Friday 13 October



08:30am – 16:30pm



Alison Walker
Director of Inclusion & Safeguarding



Maiden Erlegh School
Silverdale Road, RG6 7HS



£300.00 (Includes Course Materials)

Course Content

- An in-depth understanding of young people's mental health and factors that affect wellbeing
- Practical skills to spot the triggers and signs of mental health issues
- Confidence to reassure and support a young person in distress
- Enhanced interpersonal skills such as non-judgemental listening
- Knowledge to help a young person recover their health by guiding them to further support – whether that's through self-help sites, their place of learning, the NHS, or a mix – engaging with parents, carers and external agencies where appropriate.
- Ability to support a young person with a long term mental health issue or disability to thrive

Book a place via Eventbrite [HERE](#)



MAIDEN ERLEGH
INSTITUTE



YOUTH MENTAL HEALTH FIRST AIDER PROGRAMME

How to Register?

To book your place, please register via Eventbrite to complete the form.

» REGISTER

If you would like to find out more please email Maiden Erlegh Institute via **meioffice@maidenerleghtrust.org**.

Feedback

"Ali is an excellent course leader- very knowledgeable, and equipped us with skills needed to be able to support others struggling with their mental health. The course focused on the different mental health cases, considering the most helpful solutions to support."

***LG, Course Delegate
July 2023***

Feedback

"Ali was excellent and really engaging, I really enjoyed the group work."

***JS, Course Delegate
July 2023***

The content was very relevant. I thoroughly enjoyed the 2 days training.

***SQ, course delegate
November 2022***

"Very detailed content, with examples that can be related to the content. I enjoyed the activity work with the other delegates."

***LR, Course Delegate
November 2022***

"The course was very informative, normalising mental health and helping others to understand things will get better again with the right support."

***CH, Course Delegate
November 2022***



www.maidenerleghinstitute.org



0118 929 6020



MEIOffice@maidenerleghtrust.org



MAIDEN ERLEGH
INSTITUTE



YOUTH MENTAL HEALTH UPDATE COURSE

Youth Mental Health Update Course

A **half day awareness course** focusing on the signs and symptoms of the most prevalent mental health issues presenting in young people.

The aim of the course is to deliver information and to raise awareness and understanding.

Sign up

To book your place, click below to complete the online form via Eventbrite.

» REGISTER

If you would like to find out more please email Maiden Erlegh Institute.

Presenter



Alison Walker is a Designated Safeguarding Lead (DSL) and trainer with 20 years of experience in schools' safeguarding.



- Wednesday 22 November 2023
- Thursday 22 February 2024
- Wednesday 22 May 2024



08:30am until 12:30pm



Alison Walker
Director of Inclusion & Safeguarding



Maiden Erlegh School
Silverdale Road, RG6 7HS



£50.00

Course Content

- Anxiety
- Depression
- Self-harm
- Eating disorders
- Responding to concerns



www.maidenerleghinstitute.org



0118 929 6020



MEIOffice@maidenerleghtrust.org



How to Apply?

If you would like to find out more about a specific course, please email the team at **MEIOffice@maidenerleghtrust.org**

If you would like to sign up to a course please complete the Eventbrite application process below.

» Events

Deadline

Please can you kindly **complete the sign-up process by Friday 06 October**, however each course sign up link will formally close one week before the published course date.

Payment

Payment is required at the time of booking by credit card, debit card or PayPal. Unless otherwise stated, a ticket gives admission to one person at face-to-face and online events.

Refunds

Tickets are not transferable or refundable.





www.maidenerleghinstitute.org



0118 929 6020



MEIOffice@maidenerlegitrust.org